

Submitted: 6/18/2012
Jurisdiction: Washington County
Agency: Circuit Court
Division:

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 163
MSA ID: SE55-2287
Page: 1 of 1

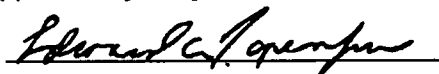
Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization			Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.	Inclusive Dates of Records Destroyed			
1	Juvenile Case Files (DJJ files for children born 1985 and 1986)	2330	Section V, Item 1(B)	1985 - 1986 (childs DOB)	38 cu ft.	01/26/2012	Shred, then Recycle

Destruction Approved by Maryland State Archives

1/11/2012

Date



State Archivist

Destruction Certification

Dennis Weaver

Signature

Clerk of the Circuit Court

Title

6/18/2012

Date



DATA IMAGE RECORDS DESTRUCTION SERVICE

CERTIFICATE OF DESTRUCTION

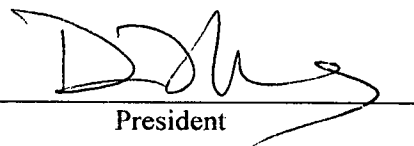
To: Washington County Courthouse
c/o Dennis Weaver
P.O. Box 229
Hagerstown, MD 21740

CERTIFICATION

We certify that the records received from the Washington County Clerk of Circuit Court in Hagerstown, MD that weighed 1884 lbs. have been shredded and recycled. The documents have been handled and destroyed in a confidential manner by The Data IMAGE Group.

20 Boxes & 6 Bins of Civil and Juvenile CourtFiles

Certified by


President

Date: 01/26/2012

Record management made easy - since 1980